

The purpose of this document is to guide to estate planners to determine what online data may be necessary for the administration of an estate. A decedent's digital footprint may be much larger than necessary to accomplish the goal of an executor, and likely contains extraneous and deeply private information that the decedent would not want disclosed. This form will assist in establishing which categories of data, and which specifically identified accounts, the decedent wants to be disclosed.

** This form is not meant as a stand-alone mechanism by which to require a service provider to disclose the requested data, as a provider may have no means to confirm that the author of this form is, in fact, the account holder. **

1. Do you have a Google Account? Have you activated Inactive Account Manager which allows you to direct what happens to content in your Google Account after you pass away or become inactive?
 - *Selections within these tools will override any contrary instruction in a will or other instrument.*
2. Do you have a Facebook Account? Have you chosen whether to have your account memorialized or deleted in the event of your death? Have you designated a Legacy Contact, a Facebook friend who, after you pass away, can take limited actions with respect to your Facebook account, including writing a pinned post on your profile, responding to new friend requests, and updating your profile and cover photos? Have you permitted the Legacy Contact to download an archive of information you have shared on your Facebook account, including photos and videos, wall posts, profile and contact information, friend list, and events, but excluding messages, pokes, ads, and security and settings information? Have you considered whether to expressly consent to the disclosure of these excluded categories of information to a designated beneficiary in your will? If so, please identify the types of information that you would like disclosed and to whom you would like it to be disclosed below.
 - *Selections within these tools will override any contrary instruction in a will or other instrument.*
3. Do you have bank accounts for which you only receive online statements?

Bank Name	Bank Account #	Email Address to which Statements are sent

4. List the email addresses for which you would like the entirety of the contents of those accounts sent to a beneficiary.

Service Provider	Account Identifier	Beneficiary email address

5. List the email addresses for which you would like the email content of **the last year preceding death** sent to a beneficiary.

Service Provider	Account Identifier	Beneficiary email address

6. List the email addresses for which you would like **only the log** of messages (i.e., addresses of senders/recipients, time of communication but not the subject line, attachment, or body of the message) within those accounts sent to a beneficiary.

Service Provider	Account Identifier	Beneficiary email address

7. Do you want your archived instant messages, including the private messages that you have sent and/or received over social networking services such as Facebook, delivered to a beneficiary upon your death?

Service Provider	Account Identifier	Beneficiary email address

8. Do you want all of your archived text messages delivered to a beneficiary upon your death?

Service Provider	Account Identifier	Beneficiary email address

9. Do you receive payment for any content online? YouTube paid content, AdSense, etc.

Service Provider	Account Identifier	Beneficiary email address

10. Do you want your online photos, including those stored in connection with social networking services, delivered to someone else upon your death?

Service Provider	Account Identifier	Beneficiary email address

11. Do you want your online stored documents delivered to someone else upon your death?

Service Provider	Account Identifier	Beneficiary email address

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12. Do you want your online record of purchases delivered to someone else upon your death?

Service Provider	Account Identifier	Beneficiary email address

13. Do you want your bill-pay services delivered to someone else upon your death?

Service Provider	Account Identifier	Beneficiary email address

14. Do you want unpublished content (such as posts and drafts) delivered to someone else upon your death?

Service Provider	Account Identifier	Beneficiary email address

15. Do you have any accounts for which you run or manage a business that will need to be transferred to someone else?

- E.g., Google Maps listings

16. Does your beneficiary know they are your beneficiary for this purpose?

17. How would you like a service provider to resolve disputes between multiple persons who want access to the above listed information?

- Deny all requests that do not come from the listed beneficiary.
- Tell requestors who the beneficiary is so that they may direct future inquiries to him or her.

18. Do you have a third party directive service which will govern your online assets?

19. Would you like your account closed after making a disclosure?

Service Provider	Account Identifier

20. Would you like your account closed instead of making a disclosure?

Service Provider	Account Identifier